

NAPEP responsibilities and activities 2017-2018

Last Revised February 2017

Key Activity 1: To influence and contribute towards the development and organisation of educational psychology services.

ACTIONS	TIMESCALE	LEAD	OUTCOME INDICATOR
1(a) To support the collection of data and information relevant to the profession	Annually, May to April in order to report to AGM in May	Chair, with support from NAPEP Committee.	Annual Report to AGM (informed by DECP Quality Standards 2002)
1(c) To facilitate and support PEPs in developing practice in relation to the organisation and delivery of Educational Psychology Services, including: staff development, leadership & management, supervision, service organisation, service delivery, resources, professional protocols of good practice, employment issues	At each committee meeting, in relation to issues current at the time	Chair.	PEPs are supported by the provision of information through NAPEP-L and the annual conference

Key Activity 2: To influence and contribute to the development of initial EP training and continuing professional development programmes for qualified EPs

ACTIONS	TIMESCALE	LEAD	OUTCOME INDICATOR
2(a) To continue contributing to the shaping EP training programmes through links with training providers and the National College for Teaching & Leadership and ITEP group if re-convened	Bimonthly meetings	NAPEP Representative.	Attendance and contributions to course operational meetings, ITEP National Steering Group and sub-group meetings.
2(b) To influence and support the development of an appropriate workforce	Ongoing.	NAPEP committee.	EP Workforce survey
2(c) To provide guidance for PEPs on professional developments nationally.	Ongoing.		NAPEP committee

Key Activity 3: To maintain links between regional groups of PEPs and NAPEP through, for example, executive committee meetings and through our website.

ACTIONS	TIMESCALE	LEAD	OUTCOME INDICATOR
3 (a) To ensure that there is an up to date contact / email list for all PEPs, arranged regionally	Annually, January	Secretary	Regional representatives seek information regarding their region - notify Secretary by end of February. NAPEP-L list is reviewed at least annually. Accurate list produced, circulated.
3(b) To ensure that the new PEPs can access the website and NAPEP-L	Annually, April	Secretary	Introductory / explanatory email sent to PEPs via NAPEP-L.
3(c) To ensure that the views of regions are represented to allow participation in national issues by contacting chairs of regional groups where representation has not been regular and seeking alternative representation if necessary.	At each committee meeting	Chair.	Evidence of consistent representation from each of the regions via minutes of Executive Committee Meetings. Statistics to be made available in Secretary's Annual Report

Key Activity 4: To maintain NAPEP-L and the website www.napep.org.

ACTIONS	TIMESCALE	LEAD	OUTCOME INDICATOR
4(a) To ensure that the website is kept up-to-date with relevant information and to encourage contributions to the site.	Review annually.	Chair Triad.	Accessible to PEPs and wider community. Information that is no more than 12 months out of date. Increased contributions to the site. Increased viewing of the site. Statistics to be made available in Secretary's Annual Report
4(b) To encourage ongoing member usage of NAPEP-L.	Review annually.	Chair.	Regularly used by members as a forum for information exchange. Statistics to be made available in Secretary's Annual Report

Key Activity 5: To liaise with relevant national organisations and agencies

ACTIONS	TIMESCALE	LEAD	OUTCOME INDICATOR
5(a) To contribute to the regular pattern of Joint Professional Liaison Group (JPLG).	3 times a year	Chair and Chair Elect	Regular communication between AEP, BPS (DECP), Programme Director's in order to influence policy development and implementation.
5 (c) To ensure that NAPEP is well informed about good practice within the profession in order to make the best contribution to the above	2014 - 15	NAPEP representatives	Seek exemplars Liaise with BPS (DECP) RHONA LUCAS

Key Activity 6: To organise an annual NAPEP conference on topics of interest and relevance.

ACTIONS	TIMESCALE	LEAD	OUTCOME INDICATOR
6(a) To organise an annual CPD event relating to current issues and challenges to PEPs and to continue to promote PEP development as leaders within the profession.	Annually in May	NAPEP Committee / named members	Annual CPD event organised with positive evaluations and evidence of dissemination of conference outcomes through the website and NAPEP-L.

Key Activity 7: To raise the profile of NAPEP and of educational psychology by making contributions to debates on national initiatives in education and social policy relevant to the profession and to EP services

ACTIONS	TIMESCALE	LEAD	OUTCOME INDICATOR
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<p>7 (a) To raise the profile of NAPEP and of educational psychology by, for example, influencing and commenting upon education and social policy and initiatives which are relevant to the profession, to EP services and to children and families.</p>	<p>Continuing</p>	<p>Chair and Chair Elect and others as agreed</p>	<p>Clear actions relating to specified areas (preferably based on our research) Evidence of NAPEP voice heard and responded to in: National fora, Government other organisations media</p>
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Priorities (for discussion at Annual Conference) for 2017-18 might include:

1. Contribution to plans for further training places and Influence debate with DFE about training and workforce capacity Anne
2. Contributing to debate/plans about how to support the SEMH need of CYP (including Education Institute group for eg)Tara, Nick, Liz
3. Creating links with group for ADCS and other groups Malcolm
4. Website development Nigel
5. Supervision position statement to support PEPS Julia